

ISLAND TRAILS NETWORK
Special Meeting Agenda
3/20/2019 12:15 PM
"The Karluk Room" @ ADF&G

1. Roll call/quorum
2. Approval of Agenda
3. Approval of Consent Agenda (5 min)
 - a. ITN regular meeting agenda 3/20/2019
 - b. Minutes from 2/6/2019
 - c. Balance Sheet dtd 3/19/2019
 - d. Profit & Loss Statement dtd 3/19/2019
4. Audience Comments
5. Reports (10 min)
 - a. Executive Director's Report
 - b. Director Reports
6. Old Business
 - a. Friends of Kodiak State Parks
 - b. NFWF Grant Agreement
 - c. Kodiak Outdoor Film Festival
 - d. Near Island Comp Plan Update
7. New Business
 - a. Connecting Community presentation & discussion
 - b. Emergency Action Plan Update
8. Audience Comments
9. Executive Session
10. Director Comments
11. Upcoming Meetings
12. Adjourn by 2:00 PM

ISLAND TRAILS NETWORK
Regular Meeting Minutes
2/6/2019 12:15 PM
"The Karluk Room" @ ADF&G

1. Roll call/quorum – present: Lisa Fox (Secretary), Howard Valley, Patrick Saltonstall, Ben Millstein, Philip Tschersich, Linda Freed (Treasurer), Ian Hurst (President), Andy Schroeder (Executive Director), Pam Foreman (arrived 12:25)
2. Approval of Agenda as amended (to add Beaver Lake under new business and KOFF to end of new business) move to approve by Linda, 2nd by Ben, unanimous consent
 - a. ITN regular meeting agenda 2/6/2019 move to approve by Linda, 2nd by Ben, unanimous consent
 - b. Minutes from 1/17/2019 move to approve by Linda, 2nd by Ben, unanimous consent
 - c. Balance Sheet dated 2/5/2019 move to approve by Linda, 2nd by Ben, unanimous consent
 - d. Profit & Loss dated 2/5/2019 move to approve by Linda, 2nd by Ben, unanimous consent
3. Audience Comments- none
4. Executive Session- none
5. Reports (10 min)
 - a. Executive Director's Report – still waiting on update from NFWF
 1. Clean Beach Saturdays – 4 people on 2/2 at "Iron Gate" beach, 27 people signed up for upcoming Saturday
 2. Near Island Phase III status – property plats from Linda for Alimak Drive buildings and Koniag and Afognak building easements for trail along channel, discussion about advocating trails, trailheads, and parking at upcoming P&Z meeting for Near Island Plan
 3. Summer Trails Program – Volunteer organizer position for trails upon approval of budget, advertise at vet clinic for dog walkers to be "trail dogs"
6. New Business
 - a. 2018 Annual Statement
 - b. 2019 Budget - move to approve by Linda, 2nd by Ben, unanimous consent
 - c. Rasmuson Grant approval of application of Rasmuson Grant for new truck and sale of old truck by end of summer season by Linda, 2nd by Ben, unanimous consent
 - d. KOFF Assignments & Planning – Betsy assignments, discussion on deadlines, submission ideas, silent auction discussion, prescreening is on 3/31 and event on 4/5
 - e. ASEA Grant Application – Philip can submit for \$250 donation
 - f. Friends of Kodiak State Parks – invite Friends of Kodiak State Parks to next meeting, donor advised funds given to ITN?
 - g. Beaver Lake Borough Land Disposal meeting – February 20
7. Audience Comments- none
8. Director Comments- none
9. Upcoming Meetings-
 - a. 2/11 meet to talk about Near Island Phase III, Near Island Development Plan, Beaver Lake Land Disposal, and Summer Trails at ADF&G Karluk 12:15
 - b. 3/20 regular meeting at ADF&G Karluk 12:15 add to next agenda under reports "other reports by board members"
10. Adjourn by 2:15 PM moved by Philip, 2nd by Patrick

Island Trails Network
Balance Sheet
As of March 19, 2019

	Mar 19, 19
ASSETS	
Current Assets	
Checking/Savings	
First National	43,797.56
Savings - Reserved Funds	11,976.03
Total Checking/Savings	55,773.59
Accounts Receivable	
Accounts Receivable	2,507.00
Total Accounts Receivable	2,507.00
Total Current Assets	58,280.59
Fixed Assets	
Equipment	73,473.54
Accumulated Depreciation	-46,180.10
Total Fixed Assets	27,293.44
Other Assets	
Edward Jones	16,120.01
Total Other Assets	16,120.01
TOTAL ASSETS	101,694.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Clearing Account	-273.00
Payroll Liabilities	
Alaska SUI	188.16
Total Payroll Liabilities	188.16
Total Other Current Liabilities	-84.84
Total Current Liabilities	-84.84
Total Liabilities	-84.84
Equity	
Unrestricted Net Assets	112,842.35
Net Income	-11,063.47
Total Equity	101,778.88
TOTAL LIABILITIES & EQUITY	101,694.04

8:01 PM

03/19/19

Accrual Basis

Island Trails Network
Profit & Loss
January 1 through March 19, 2019

	<u>Jan 1 - Mar 19, 19</u>
Ordinary Income/Expense	
Income	
Individual Contributions	59.17
Total Income	59.17
Expense	
Bank & Credit Card Fees	17.85
Fuel	266.07
Office Expense	1,183.09
Printing, Postage & Stationery	19.95
Supplies & Equipment	953.89
Utilities	19.95
Vehicle Expense	1,061.67
Payroll	
Wages	
Staff	6,917.42
Total Wages	6,917.42
Payroll Tax Expenses	682.75
Total Payroll	7,600.17
Total Expense	11,122.64
Net Ordinary Income	-11,063.47
Net Income	-11,063.47