

ISLAND TRAILS NETWORK

Regular Meeting Minutes

2019/01/17 12:15 PM

ADF&G Karluk (Downstairs) Conference Room

1. Roll call/quorum – call to order 12:15. Philip Tschersich (Pres), Dan Urban (VP), Linda Freed (Tres), Lisa Fox (Sec), Andy Schoeder (Ex Dir), Ian Hurst, Patrick Saltonstall, Howard Valley, Pam Foreman, Ben Millstein

2. Approval of Amended Agenda and minutes

- a. ITN regular meeting agenda 2019/01/17 (amended to have officer elections first thing)
 - i. Moved by Ben, 2nd by Howard, unanimous consent
- b. Read and approve minutes from previous meetings (October, November, and December)
 - i. Moved by Linda, 2nd by Lisa, unanimous consent

3. Audience Comments - none

4. Executive Session - none

5. Officer Elections – Ian Hurst as new president, Dan Urban as VP, Linda Freed as Treasurer, Lisa Fox as Secretary, passed unanimously

- a. Need to review Emergency Action Plan document
- b. Need to create calendar of availability for 2019 field season
- c. Philip semi-resignation letter effective 5/1 or sooner
- d. USCG lease for marine debris storage just renewed for 5 years

6. Reports

- a. Andy's update on National Fish and Wildlife Foundation (NFWF) marine debris grant contract, vessel contract award and conflict of interest policy
 - i. Administrative 10% on eligible funds roughly \$6,500
 - ii. Match as volunteer hours from SCA, 3,600 hours
 - iii. Andy would execute grant regardless of vessel bid results
 - iv. Island Trails Staff (Dan, Lisa, Linda) would put out bid in format directed by NOAA or ITN bylaws
- b. 2018 year-end financial statement – tabled to next meeting, will also have 2019 budget at next meeting after Linda, Lisa, Ian, and Andy meet
- ~~c. Directors' reports on outside boards, organizations, and activities~~
 - ~~i. Philip: Nimitz to CG gate bike path per Sandra W and Eric L~~
 - ~~ii. Partner with Kodiak Soil and Water Conservation in Buskin cleanup?~~
 - ~~iii. Friends of Kodiak State Parks partnering with ITN for Alaska State Parks trail projects-Did not get to this~~

6. New Business

- a. Confirm composition of executive committee – moved by Linda and 2nd by Ben to have executive committee to be composed of board officers
- ~~b. Results of Foraker strategic planning session-Did not get to this~~
- c. Andy's job description with ITN as Marine Debris Coordinator approval – discussion on this circled around at creating a decision timeline as to when or if Andy would transition into Marine Debris Coordinator or remain as Executive Director, possibly after the summer season
- d. Discussion and approval of NFWF marine debris grant contract – grant approval moved by Linda and 2nd by Ben, unanimously approved

7. Audience Comments - none

8. Director Comments - none

9. Upcoming Meetings – Regular meeting on 2/6 at ADFG Karluk Room, meeting with Linda, Lisa, Ian, and Andy 1/30 or 1/28

10. Adjourn by 1:45 PM