

## ISLAND TRAILS NETWORK

Minutes of Regular Meeting 5/03/11

**Call to order:** Slater called the meeting order 12:30 PM 5/03/11 in the KNWR Visitor's Center conference room. The start of the meeting was delayed due to a printer malfunction at PrintMaster and lack of a quorum at noon.

**Quorum:** A quorum was established with Slater, Tschersich, Francis, Windnagle, George, Glaspell, and Saltonstall present.

**Approval of Consent Agenda:** Saltonstall moved to approve the consent agenda as presented. Tschersich seconded. Passed 7-0.

**Audience Comments:** Helm Johnson suggested a public screening of "Pedal-Driven, a Bikeumentary", a feature-length documentary about mountain bike activists working cooperatively with conservation and environmental groups to keep trails open and accessible. Johnson volunteered to help coordinate and/or plan the event, and believes it could be a fundraiser for ITN. Saltonstall and Francis said they found this more relevant than Radical Reels. Board will consider this at a future meeting.

### Unfinished Business:

**Policies and Procedures:** Saltonstall moved to adopt the Employee Manual as presented. Francis seconded. Passed 7-0. Board member manual was previewed on projection screen. Board agreed to review these a work session to be held May 23. Schroeder explained that contract with LeBeau consulting was complete, and recommended they contract with her to write a fundraising plan over the course of the spring and summer. Board agreed to hire LeBeau consulting on a fundraising plan.

**Board Development:** Glaspell announced his intention to resign from the board, as he has accepted a position with the US Forest Service in Laramie, Wyoming and will be moving his family there later this month. George moved to accept Glaspell's resignation. Francis seconded. Passed 6-0. Glaspell said he intended to try to get the MOU between the KNWR and ITN signed before he departed. Slater expressed concern over the makeup of the board, noting that neither native corporations nor the USFWS are currently represented on our board. Glaspell added that the MOU would solidify the KNWR/ITN partnership more than a rotating seat on the board and that the MOU charged the refuge with furnishing a liaison to work with ITN on partnership projects. Slater postponed the "Evaluating Success" exercise until the May 23 work session.

**Kodiak Outdoor Film Festival:** A series of suggestions was collected on how to make next year's film festival better. Calls for entries should be posted throughout the year on newspaper, the newspaper website, and other media outlets. The high school media class should be specifically targeted. More than one intermission should be scheduled. Dry pitchers should be filled at these breaks. Local and first-run films should be officially given priority in the submission guidelines. More posters can be hung on the Coast Guard base to increased military participation. The total attendance should be capped at 250. We should offer publicity of winning entries through our website and facebook page. The family membership rate should be raised to an appropriate level. Paper tickets with numbered stubs should be issued. Stickers should be distributed more liberally and an ITN ink stamp should be obtained.

**Lily Lake Connector Trail:** Schroeder reported that this trail, which was recently severed by a chain link fence surrounding the municipal airport, could not be saved. It has, however, spurred initiatives to improve connectivity between Lily Lake Condos and surrounding neighborhoods.

**Field Season Update:** Schroeder reported that he has moved forward with planning out the rest

of of the 2011 field season despite not hearing back from the legislature on the Youth Workforce Program. Also, as the Halibut Bay project was not funded, he is hoping to encourage financial and in-kind donations to permit a 2-3 week marine debris clean-up to occur there anyway. The major expenses are flights to and from the site, and the KNWR may be able to assist with flight support to and from the site.

**New Business:**

**Recent Successes:** Schroeder cited some recent successes ITN has had, including major accomplishments of the bike path, a bright-looking field season ahead, successful fundraiser, and receiving a capital grant for new equipment. Foreman had suggested we take time out from our busy agendas from time to time to recognize our own accomplishments.

**Resolution 11-05, Honolulu Commitment:** Draft resolution was circulated pledging a commitment to participate in a global effort to reduce marine debris in the oceans. This was an output of a March conference attended by Schroeder. Board did not take action due to time restraints. Schroeder will post the draft resolution on Wiggio for future discussion and/or action.

**Reports:** Francis noted that the financials look lean this month because we are nearing the commencement of our field season and no trail work has been completed, however all materials have been purchased and ITN has incurred a substantial cash outlay. She said that at the previous week's finance committee meeting the group had composed a plan to get through the lean months of May and June without touching the 10% reserve buffer.

**Audience Comments:**

**Lisa Hupp:** Invited all to attend the May 21 International Migratory Bird Day trail project at the USFWS offices on Buskin River Rd. The trail serves a citizen science program that tags and monitors migratory upland birds. Volunteers may sign up ahead of time by contacting Lisa.

**Director Comments:**

**Francis:** Will be collecting Spruce Tips in the upcoming months for the Kodiak Island Brewery's Spruce Tip Wheat Wine fundraiser beer for ITN. Anyone who wishes to help can contact her.

**Glaspell:** Thanked the board for a memorable term. Participation in ITN was a professional highlight of his time in Kodiak and this group is laying the structure for future success of the organization.

**Upcoming Meetings:** May 23, 2011, 12:00-2:00 PM at the small conference room, KFRC.

**Adjournment:** Saltonstall moved to adjourn the meeting. Windnagle seconded. Passed 5-0 Meeting adjourned at 1:45.

**Also present:** Helm Johnson