

ISLAND TRAILS NETWORK

Minutes of Regular Meeting 4/13/11

Call to order: Slater called the meeting order 12:10 PM 4/13/11 in the KNWR Visitor's Center conference room.

Quorum: A quorum was established with Slater, Glaspell, Saltonstall, Foreman, George and Windnagle present.

Approval of Consent Agenda: New business item c. Lily Lake Connector Trail was moved to directly after audience comments. Trails Plan was added as item e. of new business. Foreman moved to approve the consent agenda as amended. George seconded. Passed 6-0.

Audience Comments: None.

New Business:

Lily Lake Connector Trail: Natasha Pristas circulated a letter she wrote to city manager and a map provided by ITN of a social trail used by many residents of Larch Street connecting Lily Lake Condos to Mill Bay Rd. in the vicinity of King's Diner. Access to the trail is scheduled to be blocked by an 8' chain link fence in order to provide increased security to the airport. Discussion ensued as to number of people served by the trail vs. people served by the airport, economic value of the airport, safety record, new homeland security regulations and level of compliance with FAA regulations. Pristas is not sure the fence is required for continued operation of the airport. Windnagle, also a certified airport manager, suggested the airport manager of this strip be contacted. Foreman added that this is a separate airstrip from Lily Lake and the two are adjacent, but not connected in terms of land ownership or FAA status. KIB Parks & Recreation committee has taken up the issue and invited project lead Mark Kozak to their next meeting. ITN will also attend April 26th meeting of Parks & Recreation Committee. No formal action taken.

Unfinished Business:

Board Roles & Responsibilities: As a training exercise, Slater conducted an exercise using a PowerPoint slide where a list of organizational tasks were assigned to either staff, the board of directors, both staff and board of directors, or board through the chair. Items were placed into appropriate categories and file was saved for later.

Employee Manual: Schroeder projected a draft employee manual. Discussion as to exempt vs. non-exempt employee types, sick and regular leave, and benefits. Slater requested a copy of Wage and Hour Laws be posted to Wiggio. Mark-ups will be incorporated to a new draft and posted to Wiggio one week prior to next meeting for board member review. Foreman suggested final draft be reviewed by a pro-bono attorney (Glaspell departs).

How we Evaluate Success: Postponed due to time constraints.

Kodiak Outdoor Film Festival: Postponed due to time constraints.

New Business:

Resolution 11-03: Resolution was circulated authorizing ITN to take up to a \$60,000 loan for the purchase of additional geoblock. This was previously passed 7-0 by electronic vote. All five board members present signed resolution.

USCG Recreational Land Use Policies: George reported on a recent meeting among Coast Guard land managers concerning proposed changes to trail use, hunting, shooting and recreational uses of Coast Guard lands by the public. George suggested ITN become involved and scheduled a meeting on 4/15 between ITN and LT Torba, the officer in charge of making policy recommendations to base commander. Schroeder will obtain mapping services for this meeting from ALTA planning & design and will invite Duane Dvorak (KIB) to accompany him to the meeting.

Summer Programs Update: Schroeder reported that the Halibut Bay marine debris clean-up was not funded this year, and that he is trying to attract enough in-kind donations and volunteerism to make at least two of the three weeks of scheduled clean-up happen without grant funds. The Youth Workforce Program is at risk of not being funded, and is not listed on the Senate's capital budget request, but Rep. Austerman's staff says there is a chance it will be added near the end of the session on April 17. Finally, the CGPS crew is currently only three students and one chaperone, and Schroeder is considering whether or not to try to increase the size of this crew. Schroeder said that aside from marine debris programs, our goals for project completion were not in jeopardy.

Trails Plan: Postponed due to time constraints.

Reports: CDR Lane Johnson distributed a web analytics report summarizing three days of web activity on the ITN website in the previous week. Report included number of visits to each page on ITN's website, length of time per browsing session, search engines or keywords that led them there, and referring sites. Johnson explained the data included in the report and suggested several ways in which the data could help the organization. Members of Johnson's research team are also working with Schroeder to assess Facebook site activity, which is a more difficult task. A final report will be given at an upcoming meeting. Board indicated a desire to be able to access the dashboard themselves to monitor web activity and thanked CDR Johnson for his work.

Audience Comments: Wanda Scholze hoped to hear more about ITN's summer activities as she hopes to volunteer this summer, but said that what she heard was interesting.

Director Comments: Windnagle qualified earlier doubts as to whether the Coast Guard will be able to open a firing range to the public, stating that even CG Boot Camp cannot maintain a live firing range and are no longer shooting real guns. He hopes to see it happen though.

Foreman said that some time for self-congratulation should be reserved for next month's meeting, and that ITN has much to be happy for.

Upcoming Meetings: May 4, 2011, 12:00 PM at the Kodiak National Wildlife Refuge Visitor's Center.

Adjournment: Foreman moved to adjourn the meeting. George seconded. Passed 5-0 Meeting adjourned at 2:25.

Also present: Natasha Pristas, Rob Coyle, Wanda Scholze