

ISLAND TRAILS NETWORK

Minutes of Regular Meeting 9/30/10

Call to order: Saltonstall called meeting to order 12:00 PM 9/30/10 in the Chamber Conference Room.

Quorum: A quorum was established with Slater, Foreman, Witteveen, George, Saltonstall, Tschersich and Persselin present.

Approval of Consent Agenda: Foreman moved to approve the consent agenda as presented. Saltonstall seconded. Passed 7-0.

Audience Comments: None.

Unfinished Business:

Succession of Officers & Directors: Saltonstall moved to accept Witteveen's resignation as Treasurer and Board member, with regrets, effective at the end of today's meetings. Foreman seconded. Passed 7-0. Witteveen moved to name Pam Foreman as interim Vice President and Sara Francis as interim Treasurer. Saltonstall seconded. Passed 7-0. Schroeder reminded board members with terms expiring (Saltonstall, Francis, Persselin) to notify Schroeder prior to December 1, 2010 if they plan on running for a subsequent term.

ORTAB: Schroeder reported that he plans to make public notice of ITN's intent to pursue funding from the state DNR Outdoor Recreational Trails Advisory Board (ORTAB) by October 15th. He has requested a meeting and/or letter of support with the city manager, and plans to have the grant request completed by the due date of November 15.

New Business:

Bike Path O&M: Schroeder said that Bike Path Committee Chair Sandra West had approached him to see if ITN would consider an agreement with the borough to maintain the bike path, since a plan for Operations & Maintenance is a requirement of some of the funding sources sought. Foreman advised Schroeder to call Community Development Director Bud Cassidy to find out what the requirements are for such maintenance and what the borough needs of ITN.

Winter Schedule & Events: Schroeder stated that he hopes to pin down some dates for annual winter activities early in the off-season, such as strategic plan review, board training, and trails summit. Discussion as to when to hold strategic plan and board training. Board agreed to hold both of these before the holidays, and to hold them separately. Schroeder will organize both via emails to board members. Slater asked board members to consider chairing the Trails Summit committee in 2011.

Schroeder planned vacation from October 23-Nov 5, the winter holidays to align with school break, and that he was attending Wilderness First Responder training in Kodiak January 22-30.

Committee Reports: Schroeder circulated hardcopies of Balance Sheets and Profit & Loss Statements dated 9/1/10.

Audience Comments: None

Director Comments: None.

Executive Session: The board retired into Executive Session at 1:21 PM. They were joined by Andy Schroeder. Executive Session was completed at 1:30 PM.

Old Business:

Succession of Officers & Directors: Schroeder distributed ballots for an election by secret ballot. Schroeder collected and tallied the votes. Schroeder announced the results of an election for the vacant board seat. Chris Windnagle will replace Bree Witteveen's seat on the Island Trails Network board of directors effective immediately, for a term to expire 12/31/2011.

Upcoming Meetings: October 14th.

Adjournment: Meeting adjourned at 1:30

Also present: Michelle LeBeau, Chris Windnagle, Barbara Chase, Andy Christofferson, Jennifer Culbertson