

## ISLAND TRAILS NETWORK

Minutes of Regular Meeting 10/14/10

**Call to order:** Saltonstall called meeting to order 12:00 PM 10/14/10 in the Chamber Conference Room.

**Quorum:** A quorum was established with Slater, Foreman, Persselin, George, and Windnagle present.

**Approval of Consent Agenda:** Slater moved to add Jessica Horn as in attendance of to the ITN meeting in the minutes of 9/30/2010. Foreman seconded. Foreman moved to approve the consent agenda as amended. George seconded. Passed 5-0.

**Audience Comments:** None.

### Unfinished Business:

**ORTAB:** Schroeder reported that he has a public notice ready to post tomorrow, October 15<sup>th</sup>. He will post this in conspicuous locations to allow public comment on ITN's grant proposal for Near Island trails. Schroeder said he has not been able to get a meeting with the city. Linda Freed advised him that the best way to get a speedy turnaround on letters of support is to furnish an electronic draft copy that she can just sign. Schroeder will also seek letters of support from Koniag, Afognak Native Corporation, Kodiak Island Borough, the KIBSD and Senior Center. The submission deadline for the grant is November 15<sup>th</sup>.

**Bike Path O&M:** Bike path committee chair Sandra West reported she spoke with ADOT&FP planner Jocelyn Billoon on the state's requirements for an Operations & Maintenance plan for the bike path as proposed on the STIP plan. Billoon said the organization in charge of O&M could be a government entity or non-profit group such as ITN, that brushing was the primary maintenance concern from the state's point of view, and that winter maintenance (e.g. plowing) could be performed at the discretion of the maintenance organization. West further requested ITN consider providing signage on the trail but acknowledged that this may be cost prohibitive. Discussion as to what trail users would want in winter, what trail conditions would be like, and liability factors involved in an unmaintained or seasonally maintained trail. Slater and Persselin suggested we look at other coastal communities with bike paths for issues they're having with maintenance and lessons learned. Foreman cautioned that maintaining such a trail may require increases in liability coverage. Freed stated that the borough should be willing to take this on, and encouraged ITN to write a letter of support, offering support of maintenance operations. Schroeder was advised to meet with Bud Cassidy to see if this can be added as an item to the borough assembly's next agenda.

**Winter Schedule and Events:** Schroeder has recruited trail crews to continue work on the Anton Larsen Bay trail through the end of October. He hopes to complete 900 more feet of trail this year, which will essentially complete the field season. Schroeder has secured KFRC from 2-6 PM on Oct 30 for a four-hour Foraker Group board training, and will confer with board members via email on the best dates for a strategic planning review in November. Discussion as to what else board members would like to see this winter. Persselin asked what ITN's outreach and education mission is, Schroeder provided overview of strategic goals regarding outreach and education as well as related educational topics (Leave No Trace, etc) that are relevant to trail work and backcountry life that ITN teaches, as well as typical venues such as the Rotary club, where he champions the virtues of trails as a community asset. He does this mostly by request

and invitation, and has not had a stand-alone education event for several years. Foreman recommended the board revisit ITN's education mission at next month's strategic planning review. Slater asked that ITN have a season re-cap at a stand-alone event early next year for the edification of our core membership. This event could mark the publication and release of our annual report. Slater also recommended a Trails Summit Committee chair be designated to begin work on planning and submission guidelines.

**Reports:** Schroeder provided commentary on Profit & Loss statement, saying that the Treasurer and bookkeeper were working on ways to make the line items more appropriate and meaningful, to help better understand the different sources of income and expense, but that the totals were accurate. Schroeder also mentioned an upcoming meeting with Rep. Austerman and city and state transportation officials to discuss youth summer employment initiatives.

**Audience Comments:** Linda Freed said Rotary raised several thousand dollars at their annual telethon for Rotary Park and that she chairs the Rotary Park committee. Earlier this month they had a work party in the park to clean signs and structures, and they have plans for signage and additional park improvements there to make it more welcoming to the community. She hopes to work with ITN on signage installation, relocation, and trail work. Freed mentioned an area of erosion on the Rotary Park trails near Trident Basin. She also recommended Ian Fulp be consulted about youth summer employment, as he hires 30-40 kids in a typical summer for landscaping and similar community services.

**Director Comments:**

**Foreman** commented that signage might be appropriate on Trident Way to slow down traffic near the trail crossing. Freed said she'd mention it to Mark Kozak.

**Upcoming Meetings:** A regular meeting will be held in conjunction with the strategic planning review in November, and a stand-alone regular meeting will be held in December to review financials and allow for the approval of a budget. No dates were set.

**Adjournment:** Foreman moved to adjourn the meeting. Windnagle seconded. Meeting adjourned at 1:32.

**Also present:** Linda Freed, Sandra West.