

ISLAND TRAILS NETWORK

Minutes of Regular Meeting
03/11/09

Call to order: Whipple called meeting to order 12:00 PM 03/11/09 in the Chamber Conference Room.

Quorum: A quorum was established with Whipple, Glaspell, Foreman, Saltonstall and Witteveen present.

Approval of Consent Agenda: Whipple requested to remove "Field Operations Manual" and "D&O Insurance Quote" from the consent agenda and return them to "Old Business". Saltonstall moved to approve the agenda as amended. Foreman seconded. Carried 6-0.

Old Business:

Trails Summit: Venue Kodiak commons seats 150. Speakers are Saltonstall, Sharon/Steve Weilebski, Phillip Tschersich. Tee shirts: Designs submitted by Kodiak PrintMaster were circulated, but none were chosen. Board hopes to broaden appeal of tee shirts by not featuring any one user group or gender, and will select tee-shirt designs by subcommittee of the Trails Summit committee by email and/or future meetings. Auction: Will be silent, with a combination of big and small items. Schroeder will offer a kayaking expedition. Whipple will ask Koniag for Camp Island bearviewing trip. Alaska State Parks typically donates a cabin stay. Witteveen has submitted letters to several corporations including North Face, ArcTeryx, etc & suspects about 10 small items. Local retailers will be asked, but not pressured as sales are down due to the economy. Schroeder will approach ERA aviation. Schroeder will pass REI grant information and nonprofit certification to Witteveen. Food: 15 Pizzas were donated, refreshments were bought. Expenses vs. funds raised: More than half of funds expected come from admissions, a little less than half from the auction. Last year the event raised just over \$4000. Schroeder estimates costs of putting on the Summit to be around \$500. In future years, ITN could partner with ComFish/Crab Fest on shipping, so large items (e.g. kayaks) could be donated. Foreman advised not to get items donated from off-island that compete with local vendors.

New Business.

Operations Manual: Schroeder circulated Draft Operations Manual. Whipple suggested providing specific age requirements for roles & job descriptions. Participant agreement/release of liability forms should be

emphasized. Schroeder has one for ITN (not distributed) that was borrowed from his private business. Schroeder will ask Alaska Trails & other organizations what forms they're using & revisit/refine the existing one. Glaspell suggested separating Field Ops manual, an external document, from the Risk Management policy, which should be fleshed out further an internal document. Schroeder directed to proceed & further develop the operating procedures, risk management policy, and participant agreement. Schroeder presented Directors & Officers insurance quote, with a recommendation of \$1M, no employment practices liability included, for an annual premium of \$930. Board resolution to purchase \$1M of Directors & Officers liability policy. Passed 5-0.

2009 Field Season Update: Schroeder circulated the following: Bike workshop will be held at Schroeder's house. Slater will spearhead an Earth Day clean-up campaign at Womens Bay & Bruhn Point, where lots of shooting and dumping have been occurring. Koniag will provide free parking and access across facility. ITN will take opportunity to teach appropriate land uses, critical habitat etc. Tides are favorable for an afternoon event. Brown bag lunch, ITN will provide a tent and some advertising through free PSAs and other partner groups (SWCD, FFA, Audubon). A flyer will be produced quickly, as this event takes place next month.

Incorporating Trails & Pedestrian Infrastructure into paving projects: Erin Harrington predicted that Mission re-paving and/or bike path extension may be included on future STIP or other Capital Improvement lists. Suggested we engage city, borough, state DOT before these are announced or publicly discussed to lay groundwork for pedestrian and multi-modal transportation efforts. Foreman said Trails Plan will back this up, but that we need to be emphasizing this now. Whipple suggested we broadly support multi-modal transportation & trails as infrastructure, but also specifically mention these projects. By next meeting Schroeder will have more information, proposed letters, Bike-friendly/pedestrian-friendly certifications we can go for. Whipple said we should also emphasize taking care of what we have (snow removal, sidewalk brushing).

Audience Comments

Frank Gilland: Marin county (CA) has great bike maintenance racks along trails

Director Comments:

Patrick Saltonstall: Excited that Trails Master Plan is going forward.

Upcoming Meetings: Was not discussed.

Adjournment: Meeting adjourned at 1:45 PM.

Also present: Brent Gilland, Chris Windnagle, Wanda Scholze, Bud Cassidy